



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 9, 2016, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

---

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their meeting on Tuesday, February 9, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jeremy Hartley, Kerry Webster and Gary Sinderson.

County Personnel present included Kendra Miknis, Tom McDermott and Dale Neff.

Visitors present were Dave Eckhart.

C-NET Staff were present

The meeting was called to order at 10:00 by Commissioner Pipe.

IV. MEETING MINUTES

BOARD OF COMMISSIONERS' MEETING

TUESDAY, FEBRUARY 9, 2016

PAGE 2

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, February 2, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
  - B. Commissioner Dershem asked the Board members if he could amend the agenda to add the following: In accordance with the standards and conditions established by the Centre County Crime Stoppers, Centre County will add another \$4,000 to the current Crime Stoppers Award of \$1,000 making it a total of \$5,000 leading to an arrest in the homicide of Jean Tuggy. Motion seconded by Commissioner Higgins and unanimously approved.
- V. ACTION ITEMS
- A. ABC Appointments/Reappointments/Term Expirations/Resignations – NA
  - B. Motion by Commissioner Higgins to approve the Amended FINAL Budget for 2016 in the amount of \$78,852,248 of which \$75,352,248 is for the operating budget and \$3,500,000 is for capital reserve. Motion seconded by Commissioner Dershem and unanimously approved.
  - C. Motion by Commissioner Higgins to approve the Check Run dated February 5, 2016 in the amount of \$400,362.31. Motion seconded by Commissioner Dershem and unanimously approved.
  - D. Motion by Commissioner Dershem to approve the following: In accordance with the standards and conditions established by the Centre County Crime Stoppers, Centre County will add another \$4,000 to the current Crime Stoppers Award of \$1,000 making it a total of \$5,000 leading to an arrest in the homicide of Jean Tuggy. Motion seconded by Commissioner Higgins and unanimously approved.
- VI. Motion by Commissioner Higgins to approve the following (A-G) Consent Agenda Items:
- A. Sheriff
    - i. Contract Renewal between the County and Snow Shoe Rails to Trails for patrolling SSRT and connecting township roads for the period April 1, 2016 to December 1, 2018 – Dept. 211.

BOARD OF COMMISSIONERS' MEETING

TUESDAY, FEBRUARY 9, 2016

PAGE 3

- ii. Contract between the County and Miller Kistler & Campbell (Tracey Benson) to serve as the Solicitor for the Sheriff's Office. Legal representation will be rendered at the rate of \$175/per hour; Paralegal time at a rate of \$75/per hour with a \$2,000 annual retainer. The contract period is January 5, 2016 to December 31, 2016 – Dept. 211.

B. Criminal Justice Planning

- i. Grant Modification Request between the County and PA Commission on Crime and Delinquency (PCCD) to approve the submission of a Project Modification Request to extend the end date of the CIT in Centre County by six (6) months to 9/30/2016 and to request a grant budget modification to shift unexpected funds in the amount of \$5,580 from various line items to the CIT Coordinator line item to allow the consultant position to be funded for the additional six (6) month time extension. The total grant amount is \$69,012 for the period April 1, 2014 to September 30, 2016 – Dept. 306.

C. Drug & Alcohol

- i. Contract Addendum between the County and the Centre County Youth Service Bureau to add additional State dollars for Gambling Prevention Services. The contract total is \$171,594 with the source of funding as follows: State \$63,661; Federal \$107,349; County \$584 for the period July 1, 2015 to June 30, 2016 – Dept. 562.

D. Planning & Community Development

- i. Community Development Block Grant Program Contract between the County and the Commonwealth of Pennsylvania – Department of Community and Economic Development on behalf of Miles Township, Village of Rebersburg, PA for water main replacement. The grant total is \$695,700 and \$64,200 is for contract administrative services through SEDA-COG and the remainder is for construction. The grant period is January 5, 2016 to January 4, 2021 – Dept. 817.

E. Transportation

- i. Move forward with proposal/presentation with Ecolane Scheduling Software Program being offered to Shared Ride demand response Transportation Agencies in PA by the Penn DOT Lottery Division that funds various types of transportation across the State – Dept. 531.

F. Emergency Communications – 9-1-1

- i. Contract Addendum between the County and Maher-Duessel to complete an audit of the 9-1-1 Fund for the year ended December 31, 2014. This audit is needed to get the audit up to date due to the abolishment of the triennial audit requirements which covered the 9-1-1 Fund through 2013 – Dept. 354.

G. Commissioners

- i. Contract Renewal between the County and FIS (previously SunGard) for maintenance support on the accounting software. The contract total is \$30,902.47 for the period February 1, 2016 to January 31, 2017 – Dept. 111.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS/DIRECTORS/GUESTS

A. Philipsburg MDJ

- i. Motion by Commissioner Higgins to add the Contract between the County and Vigilant Security to the consent agenda for Tuesday, February 16, 2016. This will provide monitoring services for panic buttons in the Philipsburg Magisterial District Office. The contract total is \$453.75 for the period January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

B. MH/ID/EI/D&A

- i. Motion by Commissioner Higgins to add the Contract Addendum between the County and Centre County Youth Service Bureau to the consent agenda for Tuesday, February 16, 2016. This will allow for additional monies to provide housing support services in the amount of \$120,000 increasing the contract maximum from \$64,000 to \$184,000 for the period February 1, 2016 to June 30, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

C. Planning & Community Development

- i. Motion by Commissioner Higgins to table action on the Memorandum of Understanding between the County and Halfmoon Township until Tuesday, March 1, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

BOARD OF COMMISSIONERS' MEETING  
TUESDAY, FEBRUARY 9, 2016  
PAGE 5

D. Emergency Communications – 9-1-1

- i. Dave Eckhart from Phone Recovery Services LLC presented information on the recovery of certain unbilled, uncollected and/or unremitted 911 and/or E911 fees due to the County. Mr. Eckhart would work closely with Dilworth Paxson LLP to resolve these issues. After a brief discussion the Board unanimously decided to move these contracts to the consent agenda for next Tuesday, February 16, 2016.

VIII. DISCUSSION ITEMS  
None

IX. CORRESPONDENCE RECEIVED

*The following correspondence was received in the Commissioners' Office and will be handled appropriately.*

- A. Headwaters RC&D – Donation \$1,250
- B. DPW – Child Welfare NBP & Budget
- C. Carol Corman – Mobile Ag Lab Donation
- D. Centre County Orphan Alliance – Event 2-16-16
- E. PEMA – Audit Report
- F. Department of Human Services – Plan Approval
- G. James McMaster – Thank You – Eagle Scout
- H. South Hills School – Accomplishments
- I. PA DCED – HOME Contract Closeout
- J. CCRRA – Wood/Vinyl Siding Restrictions
- K. Commonwealth of PA – MH/ID - \$500
- L. Commonwealth of PA – Prison - \$150
- M. US Senate – Letter to Commissioner Higgins from Pat Toomey

X. RECOGNITIONS  
None

XI. C-NET REQUESTS  
None

XII. REPORTS - ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 107,551 registered voters in Centre County.

BOARD OF COMMISSIONERS' MEETING  
TUESDAY, FEBRUARY 9, 2016  
PAGE 6

- B. Mrs. Elbell announced an Executive Session was held February 4, 2016 from 2:00-2:30 PM to discuss litigation.

C. ANNOUNCEMENTS

Centre County Government Offices will be closed Monday, February 15, 2016 to celebrate President's Day.

Tuesday, February 9, 2016

CYS Advisory Board – Room 116 – 1:30 PM

Wednesday, February 10, 2016

Conservation District Board of Directors – 7:30 PM Room 146WB

Thursday, February 11, 2016

Prison Board – 8:00 AM – CCCF

BOC/Salary Board – 10:00 AM

CCFPL – Schlow Library – 6:30 PM

Training Center Advisory Board – Room 146WB – 6:00 PM

Friday, February 12, 2016

Re-Entry Planning Group Meeting – 10:00 AM – CCCF

CCYC Board Meeting – 10:00 AM

D. ELECTION ANNOUNCEMENTS

Tuesday, February 16, 2016

Last day to circulate and file nomination petitions

Wednesday, February 17, 2016

First day to circulate and file nomination papers

Wednesday, March 2, 2016

Last day for withdrawal by candidates who filed nomination petitions

Monday, March 28, 2016

Last day to REGISTER before the Primary

Tuesday, April 19, 2016

Last day to apply for civilian absentee ballot

BOARD OF COMMISSIONERS' MEETING  
TUESDAY, FEBRUARY 9, 2016  
PAGE 7

Friday, April 22, 2016

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, April 26, 2016

GENERAL PRIMARY

Wednesday, April 27, 2016

First day to REGISTER after Primary

XIII. QUESTIONS FROM THE PRESS

XIV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:01 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

---

Denise L. Elbell, Acting Administrator

\*\* An audio recording of the Commissioner's meeting can be accessed in the Commissioner's Office